

# USA Officials Training

## Stroke and Turn Clinic

Date: Saturday, 23 January 2016

Time: 09:00 AM – 01:00 PM

Location: Central York High School, Classroom is TBD

Judy Quigley will be providing the Training. Everyone should have a copy of the 2015 rule book. Other information can be found at the following link:

<http://www.maswimofficials.org/becomeanofficial.html>

### OFFICIALS' CERTIFICATION PROCESS

To become a certified official one must complete the following:

1. Attend a Stroke & Turn/Administrative Official clinic facilitated by a member of the Middle Atlantic Officials Committee (clinics listed on calendar at bottom of Training Info page).
2. Complete the Coaches/Officials Background Check (see Rules & Policies for more information). The Middle Atlantic Swimming Office will be notified of successful completion of the background check. The fee for the background check will be reimbursed by Middle Atlantic Swimming upon completion of all of the requirements for certification (details available here). Please read the information on the USA Swimming Background Check Program page, including FAQs. Individuals associated with addresses in certain NY counties may be subject to additional fees (FAQ #10). (added 10/2/13)
3. Register with USA Swimming as a Non-Athlete Member (see Forms). Memberships run annually; anyone joining after September 1 will have a valid membership through the following calendar year. Memberships cannot be processed until the Background Check is completed and accepted.

\*\*\*One may begin as an apprentice judge at this point (Admin Official candidates must complete the online test - see steps 4 and 6 below - prior to apprentice sessions). Both the Background Check and the USA Swimming non-athlete membership must be accepted prior to working on deck as an apprentice official. The remainder of the steps may be completed during the apprentice period.\*\*\*

4. Create an online account with USA Swimming. Click on "Sign In" at the upper right corner, then follow the links to "Create an Account." This will allow you to complete the Athlete Protection Training and the online certification tests. It will also allow you to track your activity and certification cards.
5. Complete the Athlete Protection Training Course. . Your non-athlete membership must be processed before you will be able to access this online program. The Middle Atlantic Swimming Office will be notified once you have completed the program.
6. Complete the USA Swimming online test: "Certification - Stroke & Turn/Timer" or "Certification - Administrative Official" any time between attending the clinic and completing the required apprentice sessions. Additional instructions for completing the test may be found here. You may initiate the test, save it, print it and return to the online version to input your responses at a later date (recommended.) Results are automatically sent to MA Officials Committee Chair once test is completed.
7. Apprentice with a certified official at six (6) sessions (Admin Officials - 2 sessions which may be at the same meet). For Stroke & Turn judges these sessions may include up to two (2) dual meet and/or Mini meet sessions. You may receive apprentice credit for up to two sessions per meet regardless of total number of sessions observed. You will initially observe alongside another certified official, but you may be expected to report potential rules violations that you observe during your last two sessions. You do not need to complete the online test before beginning these sessions, but it is recommended that you do so. \*\*Please adhere to the MA Officials' Dress Code when observing as an apprentice.
8. Mail completed apprentice card to: Fred Killian, MAS Officials Committee, 1138 Elderon Drive, Wilmington, DE 19808